

IDENTIFY PRIMARY BILIARY CHOLANGITIS PATIENTS IN AN ELECTRONIC HEALTH RECORD SYSTEM

Below are step-by-step instructions on how to run a patient report based on condition (ICD-10 code) for some of the more common EMR/EHR systems. **For primary biliary cholangitis (PBC), the ICD-10 code is K74.3.**

Allscripts version 19.4

1. Click **Icon** for **Reports** at the top of the screen.
NOTE: A drop down screen will appear.
2. Select or create **New Inquiry**.
3. Search by **Report (Primary Biliary Cholangitis** or **ICD-10 Code (K74.3)**.
NOTE: If needed, fill in **Date Range**.
4. Click **Search**.
5. Click **Run Report**.

Athena Health version 19.11

1. Select **Report Builder** from **Reports**.
2. Select **Clinicals**.
3. Click **Next**.
4. Select the desired **Display Columns**.
5. Click the **Right Arrow**.
6. Click **Next**.
7. Select "**Primary Biliary Cholangitis (PBC)**" or ICD-10 code "**K74.3**".
8. Select **Run Report**.
NOTE: Extra step below if desired.
9. User can save as a pdf to their desktop or email the report within the EHR.

Cerner version 2020

1. Click the **Menu** dropdown on your PowerChart/SurgiNet/FirstNet **Toolbar** to open the **Discern Reporting Portal**.
NOTE: If you work from the **Appbar**, go to First-time Setup: Adding Icon to Your **Appbar**. The Icon is also available on the **Cerner Launch page**.
2. Find **Report** in **Discern Reporting Portal**. (In the **Reporting Portal**, **Reports** are sorted by **Categories**)
NOTE: You may use the **Search Option**, or the **Report** under the **Recent Reports Section**.
NOTE: A list with reports will display. Reports can be selected by the source and/or categories. The categories will help assist you with narrowing down your report by selecting the appropriate **Imaging Folders**. Scroll to see the different reports available using the numbers and/or arrows to change the page.
3. Click to select a **Category** and see the **Associated Reports**.
4. Click the **Primary Biliary Cholangitis Report / ICD-10 Code K74.3** row to see additional information.
NOTE: For all Reports, if necessary, follow the prompts and fill in the appropriate **Data/Date Ranges** in the **Report Fields**.
5. Click **Run Report**.

EClinicalWorks version 11e

1. Select **Registry** from the left navigation menu.
2. Select the **Large R** for Registry.
3. Click the **ICD** tab.
4. In the **ICD Code** box, type the ICD-10 code "**K74.3**" for "**Primary Biliary Cholangitis (PBC)**", then click **Sel**
5. Select all **ICD Codes** wanted then click the **>> button**.
6. Click **Run Subset**. Results will display.
NOTE: Extra steps below if desired.
7. Click **Save Query** to download.
8. Name the query (If you want eligible patients to have an alert on their records to remind the doctor, select the **CDSS Enabled** box) and click **OK**.
9. To export report, select **Analyze Data** (at bottom right). Select **Copy**. Then select **Open Excel file**. Close the blank pop-up box that appears and the Excel file will open.

EpicCare version 2020

1. Click the **Reporting Workbench Favorites** hyperlink at the top of your **Reporting** Homepage (or via **My Dashboards** on the main toolbar). Reporting Workbench opens to **My Reports** tab.
2. Select the **Library** tab. Be sure that the **Find an existing report** and **Interactive options** are selected.
NOTE: If these options don't appear, select the **Show navigational view** check box at the bottom of the **Library** tab.
3. Enter the **DX search term**, "**Primary Biliary Cholangitis (PBC)**" or by ICD-10 code "**K74.03**" in the Keyword field and click **ENTER**. A list of matching reports appears in the **Select Report** pane.
4. Select the report you want to run. **NOTE:** You can see more information about the report in the pane on the right.
5. Click **Run**. A message appears, alerting you to access the **My Reports** tab to view your search results. Click **OK**.
6. Select the **My Reports** tab.
7. In the **Results From Recently Run Reports** section, select the report you ran in step 5 when its status changes to **Ready to View**.
NOTE: Before viewing report results, look at the **Valid Until** column to see when the results expire. To work with the results after they expire, select the report and click **Save Results**. Give the results a new name and expiration date, if necessary. The results appear in the **Saved Results** list on the **My Reports** tab.
8. Click **View** to view the search result.

GE Centricity version 9.8

1. Click **Chart Reports** on the left navigation panel.
2. Select **Reports**.
3. Select **Inquiries**.
4. In the **Where** field, select **Code**.
5. Select **Contains**.
6. Type the **ICD-10 Code** for **Primary Biliary Cholangitis (K74.3)**.
7. Click **Select** to create a list of patients who have a diagnosis of **Primary Biliary Cholangitis (K74.3)**.

gMed-gGastro version 4.71

1. From the home screen select **Reports** tab to the left.
2. From the fly out tab, select **Reports**.
3. Scroll to the **General**.
4. Click **Indications Report**.
NOTE: This report can be filtered to run by Date, Provider, Diagnoses.
5. Click **Indications** tab from the filter by selecting the **plus sign** and selecting **PBC (Primary Biliary Cholangitis)** from the **Indications** list or using the **search** icon to search for **PBC (Primary Biliary Cholangitis)**.
6. Input **ICD-10 Code (K74.3)** in filter, by clicking the **plus sign**.
7. Click **Run Report**.

Greenway Prime version 2018

1. Navigate to **Clinical-Patient Listing** and select **Current Report Filters**.
2. Add a filter to Include patients who have:
Field Name - Diagnostic Document Diagnosis
Operator - is equal to
Match Value - (PBC) Primary Biliary Cholangitis
NOTE: You can also use the ICD-10 code associated with the diagnosis as well. (Ex.) (K74.3) (PBC) Primary Biliary Cholangitis
3. Under the **Include the patients who have NOT had...**, set the 2nd filter to:
Field Name - Date: Last Visit Date
Operator - In the past
Match Value - 12 months
4. Click **OK**.
5. Under **Report Actions**, select **Immediate** to display the report.

McKesson Practice Management version 9.5.2

1. Click on **Reports**.
2. Click **Patient Inquiry**.
NOTE: If this option doesn't appear, go to **Access Levels > Reports > General Reports > Patient Inquiry** to add.
3. Select problem item from the **Problems List** in the **Selection Criteria** drop-down.
4. Type in "**Primary Biliary Cholangitis**" OR the ICD-10 code "**K74.3**". The **Operator Window** appears, select **Equals** and click **OK**.
5. Enter **Provider ID** and click **OK**.
6. Select the report and click **Run**.
NOTE: Extra step below if desired.
7. Select a destination folder to save the report.

Meditech Expanse version 6.15

1. On the **Main Menu** locate the **Functionality** tabs to the left.
2. Click **Administrative / MIS**.
3. Click **Reports**.
4. Click **Diagnostics**.
5. Input **Primary Biliary Cholangitis (ICD-10 Code K74.3)** in filter.
6. Click **Run Report**.

NextGen

version 5.9/8.4

1. Go to the NextGen toolbar. Click on **File** and then select **Reports > Generate Report > By Enterprise**.
2. Work box screen launches and **Patient** is displayed in upper left corner. Within the box highlight **Settings List** and select **Lab**.
3. Click on box with 3 dots and place cursor to the right of **Lab** field. Type in desired lab and select **Search > List of labs appear** > move from left box to right of the lab of choice and click **OK**.
4. Highlight and click on **Provider**.
5. Site screen launches. Enter Site location and select **Search > Site will appear > Move from left to right > click on OK > Select Encounter date > Enter range > click OK**.
6. Highlight and click on **Columns**. Fields are all auto-selected > **Deselect** by **clicking on the upper box** > Choose the fields you desire to report (ie: Last name, First name, ICD10 code, Lab description, Provider, etc.).
7. Within the ICD-10 code field, enter → **K74.3 (Primary Biliary Cholangitis)**
8. Go back to **Settings** list. Click on **Totals** > Click on **Count Records**.
9. Click **OK** within the **Patient box**. Run the report.
NOTE: The tool bar at the top of the report can also assist the user to Filter, Modify, Print, Export and Memorize the report.

PRACTICE FUSION

version 3.71

1. Click on **Reports** on left tool bar.
2. Click on **Diagnosis Registry**.
3. Enter "**Primary Biliary Cholangitis (PBC)**" or ICD-10 code "**K74.3**" and **date range**.
NOTE: Leaving the date blank shows all-time patient list for diagnosis, but may take some time to generate.
4. Click **Run Report**.
NOTE: Extra step below if desired.
5. User has the ability to print or export the report to a .csv file and save on a disc.

For informational purposes only. These instructions only apply to the indicated version of the software.